

**Idaho 700 MHz Annual Committee Meeting
Pocatello, Idaho
April 19, 2004**

The meeting was held at the Bannock County Sheriff's Office, in Pocatello, Idaho. Opening the meeting was Major Mike Shaughnessy from the U.S. Air Force, Western Air Defense Sector, from Washington, about establishing a 911 Operations Protocol in PSAPs across the nation for the purpose of dealing with 911 calls received from passengers in airplanes or citizens on the ground observing objects in the air. This is to establish set call-gathering information from the caller, and then relay that information to a direct number.

Chairman Stan Passey called the annual Committee meeting to order. The Chairman provided updates as to the progress of Idaho's plan for 700 MHz, and the 4.9 GHz frequencies.

Chairman Passey advised that the Committee had initially received a grant for \$2,500.00 for the Committee to use. To date \$825.15 has been spent, leaving a balance of \$1,674.85. Chairman Passey advised the website renewal funds for the State of Idaho 700 MHz plan were due. He stated he had renewed it for five (5) years for \$95.00 on 02/27/04. There have been no other expenditures. The current balance is now \$1,579.85.

Chairman Passey advised that a part of getting the plan approved by the FCC was to align the frequencies. He stated that CAPRAD training was being held in Denver, Colorado, on 06/21 – 23/04; Chairman Passey advised Ed Emmel and Doug Johnston will be attending this training.

Chairman Passey stated two (2) 700 MHz plans have been submitted to the FCC thus far; So. California's plan was approved on 04/30/04, and Missouri's plan had not been approved.

COMMITTEE REPORTS

Frequency Committee Report:

Ed Emmel advised interested members could go to www.NPSTC.org to go to a website and view the frequencies assignments. He stated to login, use:

Username: guest
Password: guest

He advised the CAPRAD training will provide training on the basic template for frequency assignments.

Outreach Committee Report:

Lt. Bart Hamilton advised of creating a message board on Yahoo to communicate and get information out to people about the 700 MHz Plan. He stated if anyone had trouble getting logged on, to contact him.

Interoperability Committee Report:

Les Shadduck talked about the Idaho 700 MHz plan. He advised our plan was longer than Southern California's. He advised Idaho's plan was 29 pages in length. The Dispute Resolution section was 2-3 pages long, compared to Southern California's being 1 paragraph long.

Les advised that he would revise the draft and cut it down and make it more simplified. He wants to have a complete draft of the Plan out within one (1) week so that the Interoperability Group can go over it, then have a finalized draft form for the people attending the CAPRAD training to take with them. Les also talked about some reasons Missouri's Plan was disapproved.

Generalized discussions were held about the 4.9 GHz frequency. The FCC has allocated this spectrum, however there is no equipment yet available in this area. Ada County is projecting to use 4.9 GHz for data.

4.9 GHz has some far reaching capabilities. The State of Utah has already applied for, and received a 4.9 GHz a license. On 05/02/04, Idaho decided to develop a plan for usage of this frequency.

The FCC is aware Idaho wants to develop a plan for coordination of 4.9 GHz. There were two mandates. The first was to have a meeting within six (6) months of the FCC's publishing of the Report and Order to make a decision about whether we would pursue coordination efforts, or leave coordination efforts to each jurisdiction in an ad hoc fashion. Idaho met that mandate. The second requires that we file our plan no later than July 30, 2004. We intend to meet that filing date.

BANNOCK COUNTY PROGRESS – 700 MHz:

Gordon Howell from Bannock County did a presentation on Bannock County's progress towards a 700 MHz radio system. He advised that it was a unified effort by all the Fire, EMS, and Law Enforcement agencies. They are in the process of ordering the infrastructure equipment for the system from Motorola. The system should go live on 10/01/04. If this happens, Bannock County will be the first agency in the nation to have a 700 MHz system operational. Bannock County is also looking at sharing this system with surrounding counties to promote interoperability for these agencies. Bannock County is

demonstrating what happens when agencies come together collectively to enhance communications and make it work!!

At 12:28 pm, the business portion of meeting was called to order by Chairman Passey. He advised that Roberts Rules of Order were in effect.

This portion of the meeting was to make a decision about the Chairman position for Idaho's 700 MHz Committee. Chairman Passey advised the Committee needed to determine first if there would be an election for a new Chair, or to change the by-laws and extend the term of the Chairperson.

Chairman Passey opened the floor for discussion. Sheriff Nielsen inquired if all positions were to be voted on. Chairman Passey advised it was just the Chairman position.

MOTION FOR VOTE:

Sheriff Nielsen of Bannock County moved that the position for Chairman be voted for. This motion was 2nd by Les Shaddock of Ada County.

ACTION: Motion passed unanimously.

NOMINEES TAKEN FOR CHAIRMAN:

Sheriff Nielsen of Bannock County nominated Lt. Bart Hamilton from Ada County for Chairman. Roger Sears of Pocatello Fire Dept. 2nd the motion.

Doug Johnston of Kootenai County 911 nominated Stan Passey for Chairman; Jim Price from Bureau of Communications 2nd the motion.

Sheriff Nielsen moved nominations to cease. Lt. Roger Sharp from Canyon County 2nd the motion.

ACTION: Motion passed unanimously.

It was requested that the nominees give a short speech to the group. After the nominees spoke, votes were cast by hand written ballot and by proxy. Doug Johnston, the Vice Chair, and Lorraine Elfering, Secretary-Treasurer counted the votes. Dodie Collier witnessed the count.

Lt. Bart Hamilton was selected as the Chairman of the 700 MHz Committee. Lt. Hamilton accepted the position.

Ed Emmel asked if the Committee Chairs would be named. Chairman Hamilton stated he would take that under advisement.

ADJOURNMENT:

Motion made by Ben Estes of IFCA to adjourn the meeting.

Motion was 2nd by Kevin Quick of Pocatello Fire Dept.

ACTION: Motion passed unanimously. Meeting adjourned at 1250 Hrs.

ATTENDEES:

Dodie Collier of SIEC with Idaho State Police
Jay Wittreich of Western Air Defense Sector
Major Mike Shaughnessy of Western Air Defense Sector
Bud Langerak of Bonneville County SO
Bruce Bowle of Madison County SO
Len Humphries of Fremont County SO
Jim Price of State of Idaho Dept. of Administration
Nathan Bently of State of Idaho Dept. of Administration
Roger Sears of Pocatello Fire Dept.
Kevin Quick of Pocatello Fire Dept
Les Shadduck of Ada County Sheriff's Office
Bart Hamilton of Ada County Sheriff's Office
Douglas Johnston of Kootenai County 911
Matt Howarth of Motorola
Stan Passey of Idaho State Police
Aaron Clark of Clark Radio
Ben Estes of Idaho Fire Chief's Assoc.
V.M. Sanders of Bannock County Sheriff's Office
Gordon Howell of Bannock County
Lorin Nielsen of Bannock County Sheriff's Office
Don Furu of Pocatello Police Dept
Richard Davies of Nampa Fire Dept
Lorraine Elfering of Canyon County Sheriff's Office
Roger Sharp of Canyon County Sheriff's Office
Reggie Thorpe of Fort Hall Emergency Management
Nona Boyer of Fort Hall Emergency Management
Gary Day of Idaho Falls Fire Dept.
Pete Stevens of Idaho Falls Fire Dept.

Respectfully submitted,

Lorraine M. Elfering,
Secretary-Treasurer