

MEETING MINUTES

Region 12, 700 MHz Sub-Committee Planning Meeting

Meridian, Idaho

January 21, 2004

1. The meeting was called to order at 9:16 a.m. by Stan Passey, Chairman.
 - a. A list of the attendees at this meeting is included at the end of this report.
2. Review of Draft 700 MHz Plan:
 - a. General discussion held about the progress of the Plan. It was noted Region 5 plan was rejected by the FCC. Region 24 Plan will possibly be the first plan that is accepted. Les Schadduck, (*Ada County Sheriff's Office*) is who has drafted out the plan to this point.
3. Assignments of Plan Elements:
 - a. Further discussion of necessary elements that need to be included to depict Region 12's goals.
 - b. The names of the Chairperson(s) of the Sub-Committees will be added to to the Plan.
 - c. Discussion about a logo for Region 12 to be displayed on the cover sheet. Other Regions logos were looked at.
 - d. The best methods for future meeting notifications to promote and enhance attendance at various locations was discussed. There were ideas of using a web bulletin board or a listserv to aid in notifications. Motorola will get a copy of Washington's pamphlet for the committee to examine.
 - e. Interoperability is defined in Section 6 of the Plan.
 - f. Management of the Program is covered in Section 13. Les Shadduck stated this section details the handling of disputes and is very detailed.
 - g. Additional Spectrum is covered in Section 6.6 of the Plan. It should be noted that John Kline, (*BHS*), discussed the State's progress in purchasing several mobile repeaters and handheld radios to be made available for different areas, during emergencies.
 - h. There were preliminary discussions about management of the 4.9GHz.
 - i. The Out-Reach Sub-Committee, Bart Hamilton (*Ada County Sheriff's Office*) will be who contacts surrounding states to get the Region 12 Plan accepted. A letter from each Regional Committee stating their approval of the plan, as well as it does not cause them any problems is required. CapRad was mentioned as a possible mechanism in contacting these adjacent states.
 - j. Minutes of all the meetings will be attached to the Plan when it is Submitted to the FCC for approval. Douglas Johnston, (*Kootenai County*) will keep the minutes to ensure they are attached.

4. Next Meeting Date:
Tentative agreement to have the next meeting in Coeur d'Alene, Idaho, during the Western APCO Conference in Spokane, Wash., during 02/29/04-03/03/04.
Douglas Johnson will make the arrangements for the meeting place.

A conference call was scheduled for the Sub-Committee for 02/04/04 at 10:00 a.m. by Stan Passey, Chairman.

5. The meeting was adjourned by Stan Passey at 1:30 p.m.

ATTENDEES:

Stan Passey, Chairman
Douglas Johnston, Vice-Chair
Lorraine Elfering, Secretary-Treasurer
Les Shadduck, Ada County Sheriff's Office (Interoperability Chair)
Bart Hamilton, Ada County Sheriff's Office (Outreach Chair)
Ron Vogt, SirComm Regional Dispatch Center
Ed Emmel, City of Boise (Technical Chair)
John Kline, Bureau of Hazardous Materials
Matt Howarth, Motorola
Bruce Branlund, Motorola

Respectfully,

Lorraine M. Elfering
Secretary-Treasurer